

# COVID-19: Online Parish Rescue Fund

Go to the Diocese online giving portal (<https://www.myowngiving.com/Default.aspx?cid=1166>).

The screenshot shows the landing page of the Diocese of Pueblo Online Giving portal. At the top left is the text "Diocese of Pueblo" and at the top right is the Diocese of Pueblo logo. Below the header is a navigation bar with links: Home, Create New Account, About Online Giving (dropdown), Online Giving FAQs, and Contact Us. The main content area is split into two columns. The left column has a heading "Welcome to Online Giving!" with a "Watch Help Video!" link. Below this is a paragraph of text explaining the Diocesan Ministry Fund's role and a signature from Bishop Stephen J. Berg. The right column has a heading "Existing User Login" with input fields for "User ID:" and "Password:", a "LOGIN" button, and links for "Forgot User ID or Password?" and "Sign up for a New Account". Below the login section is a "Quick Give" section with the text "Give one time without creating an account! Click [here](#) to Quick Give."

On the landing page you have two options:

## 1. Select Create a New Account:

- a. On the following page below, you will be prompted to input the necessary fields, then hit SUBMIT.

The screenshot shows the "New User Account Registration" page. At the top left is the text "Diocese of Pueblo" and at the top right is the Diocese of Pueblo logo. Below the header is a navigation bar with links: Home, Create New Account, About Online Giving (dropdown), Online Giving FAQs, and Contact Us. The main content area has a heading "New User Account Registration" and a paragraph of instructions: "Please fill out the form below. Fields with asterisk next to them are required. The address information you provide will only be used for billing purposes. Once submitted, you will receive an email containing a link that you must click in order to activate your account. Once you have successfully validated your email address you may then login." The form is divided into three columns: "Login Information" with fields for "User ID: \*", "Password: \*", "Confirm Password: \*", "Registration Code: Administrative Use Only", and "Envelope Number"; "Personal Information" with fields for "First Name: \*", "Last Name: \*", "Email Address: \*", "Confirm Email Address: \*", and "Phone #"; and "Address Information" with fields for "Address 1: \*", "Address 2:", "City/State: \*" (with a dropdown menu showing "AL"), and "Zip: \*". Below the form is a "Show another code" link and a CAPTCHA image showing the text "z46nj". To the right of the CAPTCHA is the text "Enter the code as shown:" and an input field. At the bottom of the form are "SUBMIT" and "CANCEL" buttons.

b. You will then be directed to the following page below.



c. After selecting *Give a New Gift* from the above list, you will be directed to the below page and can select *COVID-19 Local Parish Rescue Fund*. Indicate the credit card account to charge, the pull date, and your parish as listed in the dropdown menu. Click NEXT in the lower right-hand column.



- d. You will then be directed to the below confirmation summary page. Click SUBMIT to confirm.

Diocese of Pueblo

Manage My Account ▾ About Online Giving ▾ Contact Us Welcome John Daneluk - Sign Out

Confirm My Gifts [Watch Help Video!](#)

Your donations have not yet been submitted. Please review your donations and make sure all the information is correct. Click the **Back** button if you need to make changes. When you are ready to submit your donations, click the **Submit** button below.

COVID-19 Local Parish Rescue Fund 8021 One Time

I would like to make a **One Time** payment of **\$10.00**. Please charge my PBT - 7994 account on 05/01/2020. This gift **Sacred Heart, Fruita**.

Note: Please do not click the submit button more than one time. You can verify that a giving has processed in My Online Giving History. Clicking the submit button multiple times could result in multiple processing of gifts. A copy of your Receipt will be sent to your Email Address.

[BACK](#) [SUBMIT](#)

## 2. Quick Give

- a. Complete the below *Personal* and *Address Information* fields below.
- b. Underneath *Gift Information* below, select from the dropdown menu **COVID-19 Local Parish Rescue Fund**. Indicate the dollar amount, payment method, and your parish listed in the dropdown menu.

Diocese of Pueblo

Home - Create New Account - About Online Giving ▾ - Online Giving FAQs - Contact Us

Step 1 (Enter Information):

Please fill out the form below. Fields with asterisk next to them are required. The address information you provide will only be used for billing purposes.

Personal Information	Address Information	Gift Information
First Name: * <input type="text"/> Last Name: * <input type="text"/> Email Address: * <input type="text"/> Confirm Email Address: * <input type="text"/> Phone #: <input type="text"/> Envelope #: <input type="text"/>	Address 1: * <input type="text"/> Address 2: <input type="text"/> City/State: * <input type="text"/> <input type="text"/> Zip: * <input type="text"/> <input type="text"/>	Fund: * COVID-19 Local Parish Rescue Fund ▾ Amount: * \$ <input type="text"/> Payment Method: * Credit Card ▾ <a href="#">Add</a> This gift * Sacred Heart, Fruita Sacred Heart, Gardner Sacred Heart, Paonia Sangre de Christo, San Luis Shrine of St. Therese, Pueblo St. Aloysius, Rye St. Ann, Palisade St. Anne, Pueblo <b>St. Anthony, Aguliar</b> St. Bartholomew, Bayfield St. Benedict, Florence St. Charles Community, Pueblo St. Columba, Durango St. Daniel the Prophet, Ouray St. Frances of Rome, Holly St. Francis de Sales, Lamar St. Francis Jerome, Center St. Francis Xavier, Pueblo St. Ignatius, Ignacio St. Joseph, Blende

[Show another code](#) Enter the code as shown:

[NEXT](#)

- c. Enter the security code presented in the lower left-hand box, then click NEXT in the lower right-hand corner.

d. The next page will present a confirmation summary page. Click SUBMIT to confirm.

e.

The screenshot shows the Diocese of Pueblo website's online giving interface. At the top left is the "Diocese of Pueblo" logo. At the top right is the "DIOCESE OF PUEBLO COLORADO" logo. Below these are navigation links: "Manage My Account", "About Online Giving", and "Contact Us". A user greeting "Welcome John Daneluk - Sign Out" is visible. The main heading is "Confirm My Gifts" with a "Watch Help Video!" link. A message states: "Your donations have not yet been submitted. Please review your donations and make sure all the information is correct. Click the Back button if you need to make changes. When you are ready to submit your donations, click the Submit button below." A donation summary box contains: "COVID-19 Local Parish Rescue Fund 8021" (One Time), "I would like to make a One Time payment of \$10.00. Please charge my PBT - 7994 account on 05/01/2020. This gift Sacred Heart, Fruita." A note at the bottom left reads: "Note: Please do not click the submit button more than one time. You can verify that a giving has processed in My Online Giving History. Clicking the submit button multiple times could result in multiple processing of gifts. A copy of your Receipt will be sent to your Email Address." At the bottom right are "BACK" and "SUBMIT" buttons.

Diocese of Pueblo

DIOCESE OF PUEBLO  
COLORADO

Manage My Account ▾ About Online Giving ▾ Contact Us

Welcome John Daneluk - Sign Out

Confirm My Gifts [Watch Help Video!](#)

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